

Attendance: Erv Teichmiller, Bob Mott, Bill Freudenberg, Chuck Hayes, and Ed Hammer. Also in attendance Jim Altenburg, Dianne Jacobson, Sue Richmond. Guests Matthew Daily and Deanna Lenzner.

CALL TO ORDER: Teichmiller called the meeting to order at 8:00 a.m. at the Transit Commission Building, 1831 N. Stevens Street, in Rhinelander, noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

Approval of Agenda: Mott made a motion to approve Agenda in any order as per the chair with a second by Hayes. Motion Carried.

APPROVAL OF MINUTES: There was a motion by Hammer with a second by Mott to approve the Minutes of the Regular Commission Minutes of May 27, 2016. Motion carried.

Public Comments: Matthew Daily spoke about his services. He also gave his comments in writing. See attached sheets.

Finances: The Executive Committee reallocated money from Payroll Taxes \$9119 to Mileage \$5119, Advertising \$2000 and Office Equipment \$2000.

- a) Hammer made a motion to acknowledge and accept receipt of the Oneida – Vilas Transit Commission Profit and Loss Budget Performance dated May 2016 prepared by Peterson Metz LTD.
- b) In the budget for Nicolet College classes therefore no action needed. Information only.

Telephone conference with Chad Reuter, Becky Soderholm of WisDOT and Erv Teichmiller, Dianne Jacobson and Jim Altenburg. Simple budget to start with, but as time goes on added line items to better detail revenues and expenses.

Transit Mangers Report:

- a) Web site has been upgraded to add new tabs. We now post agendas, minutes ADA Paratransit Policy and Title VI Policy. Plus, receive web site analytics.
- b) Jim spoke at the Lakeland Rotary, Vilas County Social Services, Minocqua Library and Three Lakes Town Board. He is going to speak with Eagle River Chamber of Commerce, Forward Services and Oneida Department of Social Services.

Routes

- a) Existing route from Eagle River to Minocqua have a free day to ride with Transit Manager. Working on building additional routes.
- b) Fares for each area separate line item for each area with breakdown of type of riders. Anticipate working with Department of Social Services and Headwaters.

- c) Running bus for Fishing Has No Boundaries between Rhinelander and Eagle River June 3,4 and 5. Working with Minocqua Chamber for Beef-a-rama southern route. Going to Saint Germain Flea Market June 6<sup>th</sup> 13<sup>th</sup>. Minocqua Public Library to Winchester Public Library for Northwoods Book Festival on June 6<sup>th</sup>.

Fleet Report: Checking with Oneida County to see if new bus purchase will be titled in commission's name or Oneida County. Bus purchase should be complete within a few weeks.

Driver Pool: No action taken.

Wisconsin DOT 2016 grant agreements for federal and state operating assistance funds: Jim received information from WisDOT on payment schedule.

Open Meeting Law: Agenda needs to be more clear. Can't make decisions by email. Email can be used for informational purposes only.

Vilas County meeting: Sue doesn't have concerns at this time.

**Next Meeting dates Friday, June 3, 2016, at 8:00 a.m. and Thursday June 23, 2016 at 1831 N. Stevens Street, Rhinelander.**

There was a motion by Hammer with a second by Hayes to adjourn the meeting at 9:42 am.

*Minutes reflect the recorder's notations and are subject to approval by the appropriate committee.*

Respectfully submitted by:

Barb Newman, Administrative Assistant  
Oneida-Vilas Transit Commission